

OUR LOCATION

Rochester Hills Christian School
K4/K5
3300 S. Livernois Rd.
Rochester Hills, MI 48307

(248)852-0585



A MINISTRY OF

ROCHESTER HILLS BAPTIST CHURCH AND CHRISTIAN SCHOOL

Rochester Hills Christian School is a ministry of Rochester Hills Baptist Church. We would like to invite you to attend any of our services or other events.

Sunday School (Nursery through Adult) 10:00 a.m.
Sunday Morning Worship 11:00 a.m.
Sunday Evening Worship 6:00 p.m.

Wednesday Prayer Meeting and Bible Study 7:00 p.m.
AWANA Children's Bible Club – Wednesday 7:00 p.m.

**"Train up a child in the way he should go: and
when he is old, he will not depart from it."
Proverbs 22:6**

Rochester Hills Christian School also offers an excellent Christian academic education in grades 1-12. Please call the school office for more information.

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Our Purpose/Objective

Our purpose at RHCS is to train our students in the knowledge of God and the Christian way of life and to provide an excellent education. Our program meets the student's intellectual, emotional, spiritual and behavioral needs and teaches them the necessary skills that will help him/her to be successful in school. Each teacher realizes her responsibility to teach the children in a Christian way and has concern for each one.

Class Divisions

K4 - Must be 4 years old by December 1

K5 - Must be 5 years old by December 1

*Final decisions on class placement will be decided by the administration.

*All students are expected to be completely toilet trained to stay enrolled. They must know that they have to go and will tell their teacher. Each child is expected to clean up after himself in the restroom. If the child does not meet these requirements, he will be withdrawn.

* All new K4/K5 enrollees will be administered an entrance test.

Prerequisites to Attendance

1. Each child will be required to have a complete physical examination administered by a licensed physician.
2. Each child will need an up-to-date immunization sheet **signed by a physician**. Please see the immunization schedule handout for this information.
3. Each child will need a copy of his/her birth certificate to be kept on file.
4. Enrollment forms, emergency cards, and health form must all be turned in before your child will be admitted.

Tuition

For K4 and K5 tuition payment schedule, see attached pricing sheet.

Other K4 fees

- K4 - \$75.00 art/snack fee for the year.

Other K5 fees

- K5 - \$100.00 art/snack and graduation fee for the year. (This fee includes the cap, tassel, gown and reception.*)



Your child may keep the cap, tassel, and gown after graduation.

* An additional fee of \$1.00 per person will be charged for those families having more than 8 in attendance at the reception.

Graduation pictures are taken at the beginning of May. Information on cost will be sent home later in the year.

Extended Care

Extended care is available for both A.M. and P.M.
The cost is \$20.00 per day (1 to 5 days a week). Lunch is included.

Extended care is open from 8:00 A.M. to 6:00 P.M.

If interested, stop by the school office for an application.

***** After 6:00 p.m. there is a \$10.00 per quarter hour late pick-up charge, payable to the staff member on duty.*****

K4 and K5 PM Supplies:

- * large box of tissues
- * Watercolor paints
- * lg. pink eraser
- * 1 plastic pencil box (8 ½ x 5 ½)
- * book bag (large enough to hold an 8 ½ x 11" folder, plus any other items your child may carry with him)
- * 1 package stickers
- * paint shirt labeled with name
- * 8 oz. bottle of pump hand sanitizer

K5 AM Supplies:

- * 1 large box of tissues
- * Folder with pockets
- * book bag (large enough to hold an 8 ½ x 11" folder, plus any other items your child may carry with him)
- * 1 lg. pink eraser
- * paint shirt labeled with name

** We also encourage you to buy a book of Bible stories and a King James Version of the Bible to read to your child at home. This will reinforce the Bible stories and verses that your child is learning in school.

Curriculum/Class Goals

Rochester Hills Christian School uses the "A Beka" curriculum which emphasizes phonics and reading skills.

K4 Class Goals

- *recognize the name and sound of all letters
- *write all letters learned plus words and sentences
- *count 1-100
- *recognize and understand concepts through 20
- *learn additional combinations through the sums of 9
- *blend letters together
- *read one and two vowel words
- *read sentences with one and two vowel words

Additional K4 activities

- *Gym class – once a week
- *Music class – once a week
- *Bible: K4 Bible time will consist of daily Bible stories from the Old and New Testament, 26 Bible verses and songs.
- *Arts/Crafts/Listening Skills/Poems

K5 Class Goals

- Phonics:**
- *name and sound of each letter of the alphabet
 - *blending consonants and vowels
 - *reading one and two vowel words
 - *sentences, capital, period
 - *reading groups (beginning in December)

Number Concepts:

- *recognition and counting 1-100
- *before and after numbers
- *larger than/smaller than
- *counting by 2's, 5's, and 10's
- *money-pennies, nickels, dimes, quarters dollars
- *telling time – o'clock, fifteen, half past
- *calendar
- *addition combinations through the sums of 10
- *subtraction (single digits)
- *spelling number words (one-ten)

Printing - letters, blends, words, and sentences learned in phonics

Numbers Writing - 1-100 and by 2's, 5's and 10's to 100

- Science** -
- *God Made Me
 - *Weather
 - *Seasons
 - *Seeds
 - *Animals
 - *Seashore

Bible - Bible stories/songs/26 Bible verses – daily

Discipline Policy

We believe that discipline is an important part of a child's training. It is our desire to offer training which corrects, molds, strengthens and perfects the mental faculties of moral character. To achieve this goal, we provide positive training and discipline in the right direction, and correction when there is not an adherence to rules. We believe parents and instructors must cooperate fully with one another.

The following is the sequence followed when a child misbehaves:

1. Talk

If the child continues to disobey after the teacher has warned him, the child will be taken aside, reminded of the rule, and encouraged to obey.

2. Head Down

If a child is still not obedient, he will need to put his head down and miss the activity in which he had been participating.

3. Parent Conference

When a child has continuously disobeyed, the parent will be notified and a conference will be scheduled.

4. Removal from School

When a child has shown that he cannot follow the classroom rules and/or is a harm to others in the classroom, we will ask that he be withdrawn from school.

** At no time is excessive physical violence toward another student or teacher tolerated (hitting, biting, scratching, kicking, etc.). If a teacher determines that a child has used physical violence, the parent will receive a phone call to pick up the child. The child must be picked up within one hour.

Illness Policy – K4 & K5

Often parents are not sure when a child should be kept home from school. The following are symptoms associated with many of the common communicable diseases:

1. fever, suggested by a flushed, hot face (child must be fever free, without fever-reducing medication, for at least 24 hours before returning to school)
2. pain and stiffness of neck and/or headache
3. sore throat
4. swelling and tenderness of glands
5. cough, if persistent and productive
6. nausea and vomiting
7. diarrhea and persistent abdominal pain
8. jaundice – yellowing of the eyes and skin
9. rash
10. any skin eruption – particularly if red, swollen and draining
11. red or runny eyes, sneezing or discharging nose

A child with any of the above symptoms should be kept home until a doctor has had the opportunity to determine if a child's condition is contagious or if he/she may return to school.

Any child who develops any of the above symptoms while at school will need to be picked up within one hour of parent contact.

Medication Policy

Any medication, prescription or non-prescription, which the parent gives to the school to administer, must be

1. accompanied by a permission slip signed by the parent
2. in its original container with a label indicating the child's name, physician's name, instructions, and strength of the medication

Our staff/teachers will be required to maintain a record as to the time and amount of medication given. The teacher has a form for the parent to fill out.

Additional Subjects/Activities:

- | | |
|-------------------|-------------------------------------|
| *Readiness skills | *Gym class – once a week |
| *Listening skills | *Music class – twice a week |
| *Social Studies | *Arts/Crafts/Listening Skills/Poems |

DRESS CODE

Girls

Girls are to wear skirts, dresses or culottes that come to the knee. Pants are not permitted. Blue denim skirts or dresses that are not stone-washed or faded will be allowed. Girls are encouraged to wear shorts or leggings under their dresses or skirts for modesty when playing. Tennis shoes are the most appropriate shoe for Kindergarten as our playground is sandy.

Boys

Boy's hair must be off the eyebrows, ears and collar. Hair is to be tapered in the back. There should be no lines or designs in the hair.

Boys should wear long pants. Shorts are not permitted. Blue denim that is not stone-washed or faded will be permitted. (Sweat pants/shirts are only permitted in K3 and K4.)

Tennis shoes are the most appropriate shoe for the classroom.

** Clothing with "worldly" pictures or words is not permitted.

Absences/Tardies

* In K4 and K5 attendance is very important as teaching takes place every day. When your child is absent, you will need to send a written note explaining the reason.

* It is also very important to have your child at school on time. Interruptions from tardy children take away from class time. Your child must be taken to the office to receive an admit slip when he/she is tardy.

Parking Lot/Pick-Up Procedures

Please see the Parking Lot Procedures handout for this information. If you did not receive one, please check in the school office.

Money/Notes

Anytime you need to send in money or notes to the classroom, please enclose it in an envelope labeled with your child's name and list what is enclosed. Please do not send K4 and K5 tuition payments to the classroom. These payments need to be taken to the financial office or mailed in. It is best to pin any notes or envelopes to your child to make sure it reaches the teacher

Birthdays

Birthdays are important in Kindergarten. We enjoy celebrating and having a great time with the birthday child. If you would like to send in treats for your child's class, we ask that you let the teacher know ahead of time. Birthdays are usually celebrated during our snack time. The kitchen will provide the drinks, napkins and cups. If your child has a summer birthday, please see the teacher for a time when we may celebrate his/her birthday, too.

Folders

Each Tuesday, a special folder will be sent home containing the previous week's papers. The folder should be signed on the front; papers removed and returned the next day.

Homework

Reading homework is given in K4 and K5 toward the end of the 1st semester twice a week on Tuesday and Thursday.

It is important to spend this time listening to your child read and encouraging him/her to do his/her best.

Field Trips

Field trips will be scheduled for K4-K5. We will be taking trips to the farm, museums, and various other places. Chaperones are needed to come along with us. Please remember that chaperones will need to follow the school dress code also. We do ask that no younger siblings attend the field trips.

Snack

The snack fee (\$22.00) is due the first day of school and again in January. The kitchen will prepare a snack daily for each student.

Bad Weather/School Closing

If RHCS is closed due to inclement weather, this also includes K4 and K5. It will be announced over WWJ/News Radio/950 AM and on Channel 2, 4 and 7 news.

Teacher Appointments

Any time you need to meet with your child's K4 or K5 teacher to discuss a matter, please call the school office or send in a note with your child, and the teacher will make an appointment with you. We ask that you not come to the classroom in the morning to discuss the matter with the teacher. We appreciate your help in this area.